



Money Matters Form

The Money Matters Form is required for any monies turned into council. Complete the information below and attach any necessary paperwork with payment. Submission should be to your Area Advisor but may be submitted to a LBCPTA representative in some cases. Be sure to make a copy of this form to serve as a receipt for the treasurer's binder. Be sure to *make copies of this form before filling out.*

Date: _____

Unit Name: _____

Person Completing Form: _____

PTA Position: _____ Phone #: _____

Email: _____ Area Advisor: _____

What is being turned in:

Make all checks payable to LBCPTA unless otherwise noted.

Item	Total	Check #
Membership: (#) _____ members X \$5.05	\$	
Membership: (#) _____ members X \$5.05	\$	
	\$	
	\$	
	\$	
	\$	

Paperwork Items

Make a copy of this form (before turning in to President) and file with payment authorizations file